



706 Grove Road Greenville, SC 29605

Rmhc-carolinas.org | 864-235-0506

Keeping families close

About the Ronald McDonald House

At the Ronald McDonald House, you do more than make a living; you make a difference.

Working to continue providing a place of hope and restoration for families with critically ill or injured children, we're calling on innovators, visionaries, and passionate to join our family!

Position: Marketing & Communications Intern

Internship Description

Stipend: College Credit/ Unpaid

Duration: 2 months minimum- 6 months maximum

Type: Hybrid in Greenville, SC

Hours: 10-15 hours a week

Reports to: Nicolette Occhifinto, Communications Manager

Position Summary:

- Content creation for all social media platforms (Instagram, Facebook, LinkedIn, X)
- Assist in developing unique marketing strategies to promote RMHCC's mission
- Collaborate with the Development Team to create event-specific content including print and digital material
- Assist the Communications Manager with copywriting for the monthly newsletter
- Identify new opportunities for community engagement and PR outreach
- Curate content tailored to promoting upcoming volunteer opportunities
- Assist with photography and videography as needed
- Work with staff on other assignments as needed

Qualifications:

- Pursuing a degree in Marketing, Communications, Advertising, Graphic Design, Business, or a related field
- Desire to work for a nonprofit organization with an affinity for helping others
- Strong attention to detail in both verbal and written communications
- Developed organizational skills and punctuality
- Proficiency in digital media platforms, including Canva, MailChimp, Loomly, Hootsuite and/or Adobe Studio is a plus



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Position: Development & Event Planning Intern

Internship Description

Stipend: College Credit/ Unpaid

Duration: 2 months minimum- 6 months maximum

Type: In person in Greenville, SC

Hours: 10-15 hours a week

Reports to: Michael Lanier, Director of Development

Position Summary:

- Assist with event planning and execution of Hearts & Hand's Gala, Plane Pull, Golf Tournament, and other fundraising events
- Research and prospect potential corporate partnerships with businesses in the area
- Brainstorm and execute fundraising (both monetary and in-kind donations) for the House
- Work with staff on other assignments as needed

Qualifications:

- High school or college student with a desire to work for a nonprofit organization with an affinity for helping others
- Strong written and verbal communication skills
- Prior experience or interest in event planning or fundraising
- Developed organizational skills and attention to detail
- Excellent time management skills and initiative



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Position: Hospitality & Engagement Intern

Internship Description

Stipend: College Credit/ Unpaid

Duration: 2 months minimum- 6 months maximum

Type: In person in Greenville, SC

Hours: 10-15 hours a week

Reports to: Director of Operations

Position Summary:

- Assist our Director of Operations with daily tasks related to guest welcome, check-in, experience, and check-out
- Represent our House as the first point of contact for many families who enter our doors
- Provide comfort and support for families staying at our House by brainstorming ways to elevate our hospitality, create family-focused activities, etc.
- Collaborate with Development and Volunteer Team to reach mission goals
- Work with staff on other assignments as needed

Qualifications:

- High school or college student with a desire to work for a nonprofit organization and an affinity for helping others
- Strong attention to detail in both verbal and written communications
- Developed organizational skills and punctuality
- Proficiency in Spanish is a plus



**Ronald McDonald
House Charities®**
of the Carolinas

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Position: Grant Writing Intern

Internship Description

Stipend: College Credit/ Unpaid

Duration: 2 months minimum- 6 months maximum

Type: Hybrid in Greenville, SC

Hours: 10-15 hours a week

Reports to: Michael Lanier, Director of Development

Position Summary:

- Identify and develop corporate, community, and individual foundation prospects that align with RMHC's priorities
- Responsible for conducting the full range of activities required to prepare, submit, and manage grant proposals to foundations and corporate sources
- Compose documentation that needs to be included in the application when applicable
- Review organization materials and research/review other background information as necessary to craft the organization's story
- Work with staff on other assignments as needed

Qualifications:

- Pursuing a degree in English, Communications, Business, Philanthropy, Nonprofit, etc.
- Desire to work for a nonprofit organization with an affinity for helping others
- Strong attention to detail in both verbal and written communications
- Developed organizational skills and punctuality